

Town of Holland
Selectboard Meeting Minutes
Town Office & via Zoom
July 21, 2025

Present: Select Board Members: Trevor Gray, Hugh Flynn

Town Clerk/Treasurer: Diane Judd

Road Foreman: Adam Provost

Others: Jim Davis, Planning Commission Chair, Kenric Gonyaw, Ed Brady, Karla Braunesreither

1. Meeting was called to order at 6:30 by Trevor

2. Minutes – from 07/07/2025 and 07/09/2025 were approved Trevor/Hugh

3. Adoption/Amendments to Agenda – none

4. New Business –

A. Road Foreman Report – Valley Road is closed as work has begun to replace the large culvert. Lighted sign boards are up. Should be done by Thursday evening. Adam met with Elise Grout (Grants In Aid) and the plan is to ditch on Valley Road and possibly change out a culvert on Stearns Brook Road, depending on the ditching expense. Jason Patenaude Excavating will be doing the ditching. Matt Sheltra will be trapping the beavers on Bates Hill Road. Tyler Brown from Vermont Fish & Game has okayed this. When mowing a piece of wood hit a private pickup truck and caused minor damage. No claim yet. Tice Mill Road has been ditched and stone added to the eroding location. Stockpiling sta-mat for Valley Road shoulders after paving is done. Some paving may be done soon. AC on loader is scheduled to be worked on Wednesday. Scheduled maintenance on the grader was discussed. A list of filters/fluids and maintenance parts was made. Adam will cross reference the parts to see if better prices are available. With name brand parts, the estimate just for that is \$3,200 with approximately 10-12 hours labor to complete. Board okayed the work to be done preferably with the less expensive parts.

B. AOT Grant – Grant for paving was reviewed and signed. We are getting \$200,00 towards paving this year.

C. Control Technologies – contract for the annual service agreement for the heating system at the Unity center was signed. The School Board is paying for the first year.

D. Insurance Review of Playground - Our insurance provided an inspection report of the exterior of the Unity Center. There are missing shingles on the gym roof as well as some items on the playground that need repair. Rick will get an estimate for gym roof repair and Hugh will also look for someone to repair it. Ric will do the playground repairs.

E. NEK Broadband – Ed (as our representative) reached out to the Derby Zoning Administrator to see what the hold up is with the approval for the small building that is needed to complete the project so that Holland can get “lit up” with the fiber internet. He has not heard back yet. He volunteered to attend Derby Select Board meetings, if that is what is needed to help push this through. Trevor said he could attend as well.

5. Public Comment – Karla (HCC) asked if it was okay to promote playgroup on Saturdays for Holland kids. The Board agreed to allow this. This is not supervised by the Holland Community Center. She stated that no grants have been approved yet. The HCC is looking at supplying a computer during Library hours for Holland folks to use.

Jim presented a flyer with his concept of using the gym with indoor turf for sports groups to rent the space. He estimated that it would cost \$30,000 - \$35,000 to get it up and running.

6. Unfinished Business

A. School building use – leases and policies – Trevor presented edited leases and an updated job description for Kenric. The job description needs to have a purchasing limit added. The tenants will be invited to the August 11 Select Board meeting to finalize the leases. Rent was discussed. Currently the Abenaki Cultural Center is paying \$500 and the food shelf pays \$200. The Little Ones Pre-K pays \$850. New lease rates

Town of Holland
Selectboard Meeting Minutes
Town Office & via Zoom
July 21, 2025

will be discussed with the tenants. Building inventory was discussed. A complete inventory of tables, chairs and kitchen items needs to be done.

7. Town Clerk/Treasurer Updates – Diane attended a Clerk school last week. She shared that when a Board member recuses themselves from a vote, they are supposed to actually leave the meeting and not be a part of the discussion. She was introduced to AI's ChatGPT and presented a commercial kitchen rental agreement that she created in one of her classes.

8. Select Board Updates – none

9. Executive Session - none

10. Review of bills and signing orders:

Highway:

Payroll	07/15/2025	\$2,438.15
Payroll	07/22/2025	\$2,403.85
Payroll Tax	07/18/2025	\$1434.28
Invoices	07/21/2025	\$7,122.11

General:

Payroll	07/15/2025	\$1,114.58
Payroll	07/22/2025	\$759.60
Payroll Tax	07/18/2025	\$595.02
Invoices	07/21/2025	\$5,217.09

12. Adjourned at 7:55

Meeting Schedule: August 11 and 25